



## Accessibility Statement

Optime Scheduling Cloud

## VERSION HISTORY

VERSION	DESCRIPTION	AUTHOR	DATE
1.0	Initial document creation.	Michael Alexander	03/06/2019

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## USING THIS WEBSITE

This website is run by EventMAP Limited. We want as many people as possible to be able to use this website. For example, that means you should be able to:

- zoom in up to 300% without the text spilling off the screen
- navigate most of the website using just a keyboard
- navigate most of the website using speech recognition software
- listen to most of the website using a screen reader (including the most recent versions of JAWS, NVDA and VoiceOver)

We've also made the website text as simple as possible to understand.

AbilityNet has advice on making your device easier to use if you have a disability.

### How accessible this website is

We know some parts of this website aren't fully accessible:

- you can't modify the line height or spacing of text
- you can't skip to the main content when using a screen reader

### What to do if you can't access parts of this website

If you need information on this website in a different format like accessible PDF, large print, easy read, audio recording or braille:

- email [help@eventmapsolutions.com](mailto:help@eventmapsolutions.com)
- call 028 9023 6558

We'll consider your request and get back to you in 3 days.

### Reporting accessibility problems with this website

We're always looking to improve the accessibility of this website. If you find any problems that aren't listed on this page or think we're not meeting the requirements of the accessibility regulations, contact us by one of the following methods:

- email [help@eventmapsolutions.com](mailto:help@eventmapsolutions.com)
- call 028 9023 6558

## Enforcement procedure

The Equalities Commission for Northern Ireland (ECNI) is responsible for enforcing the accessibility regulations. If you're not happy with how we respond to your complaint, contact the Equalities Commission for Northern Ireland (ECNI).

## CONTACTING US BY PHONE OR VISITING US IN PERSON

If you contact us before your visit, we can arrange a British Sign Language (BSL) interpreter.

Find out how to contact us <https://www.eventmapsolutions.com/contact/>.

## TECHNICAL INFORMATION ABOUT THIS WEBSITE'S ACCESSIBILITY

EventMAP Limited is committed to making its website accessible, in accordance with the Public Sector Bodies (Websites and Mobile Applications) (No. 2) Accessibility Regulations 2018.

This website is partially compliant with the Web Content Accessibility Guidelines version 2.1 AA standard, due to the non-compliances listed below.

### Issues with technology

- No "skip to main content" option on any pages
- It's not possible for users to modify text spacing or line height.
- OSC Exam's "Schedule view" section is difficult to navigate while utilising a screen reader or using only a keyboard.
- TimetablerHE's Timetables are not navigable by keyboard

We plan to address and fix all issues identified above, by making the following changes by September 2020:

- Addition of "skip to main content" option on all pages
- Addition of functionality to allow users to customise line-height and text spacing of text
- Improve schedule view design to allow easier navigation by keyboard and/or screen reader
- Re-write of TimetablerHE's agenda view to allow navigation by keyboard

## HOW WE TESTED THIS WEBSITE

This website was last tested on 15/05/2018. The test was carried out by internally by EventMAP staff. Since this test, most of the issues identified as part of the test have been fixed.

We tested:

- The main OSC Exam web application
- Both OSC Exam “add-in” applications, OSC Collect and OSC Ceremonies
- The OSC Timetabler HE web application

## WHAT WE’RE DOING TO IMPROVE ACCESSIBILITY

We constantly strive to improve the accessibility of our web applications. All feedback on how we can do a better job is welcome. Please forward any relevant information to [help@eventmapsolutions.com](mailto:help@eventmapsolutions.com).

This statement was prepared on 03/06/2019. It was last updated on 03/06/2019.

