

<b>Senate Schedule of Delegation: Research</b>					
	<b>Approves</b>	<b>Responsibility to recommend</b>	<b>Primary Delegation (Accountable)</b>	<b>Secondary Delegation (Responsible)</b>	<b>Audit</b>
1. Research Strategy	Senate	Research Committee	Pro-Vice-Chancellor (Research)	Faculty Associate Deans for Research	
2. Establishment and closure of University Research Institutes and Lancaster Research Centres	Senate	Research Committee	Pro-Vice-Chancellor (Research)	Faculty Deans	
3. Research Ethics Policy	Research Committee	Research Ethics Committee	Pro-Vice-Chancellor (Research)	Research Support Manager	Senate
4. Research Excellence Framework approach	Research Committee	Pro-Vice-Chancellor (Research)	Pro-Vice-Chancellor (Research)	Research Excellence Framework Steering Group	
<b>Senate Schedule of Delegation: Learning, Teaching and Assessment</b>					
1. Education Strategy	Senate	Education Committee	Pro-Vice-Chancellor (Education)	Head of Academic Standards and Quality	
2. Quality assurance policies	Education Committee	Academic Standards and Quality Committee	Director of Quality Assurance and Enhancement	Head of Academic Standards and Quality	
3. Admissions Policy	Education Committee	Head of Admissions	Director of Admissions, Recruitment and International Development	Head of Admissions	

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4. Student number setting	Vice-Chancellor	University Policy and Resources Group	Deputy Vice-Chancellor	Director of Admissions/ Director of Planning Support	
5. Learning, Teaching and Assessment Policies	Education Committee	Academic Standards and Quality Committee	Director of Quality Assurance and Enhancement	Head of Academic Standards and Quality	
6. Plagiarism Framework	Academic Standards and Quality Committee	Director of Quality Assurance and Enhancement	Director of Quality Assurance and Enhancement	Student Registry	
7. Academic contact hours Policy	Senate	Pro-Vice-Chancellor (Education)	Pro-Vice-Chancellor (Education)	Faculty Associate Deans	
8. Widening Participation Strategy	Senate	Deputy Vice-Chancellor	Deputy Vice-Chancellor	Head of Academic Standards and Quality	
9. University Academic Regulations and Procedures (MARP)	Academic Standards and Quality Committee	Head of Academic Standards and Quality	Director of Quality Assurance and Enhancement	Head of Academic Standards and Quality	
10. Approval and laying down of awards	Senate	Academic Standards and Quality Committee	Director of Quality Assurance and Enhancement	Head of Academic Standards and Quality	
11. Approval and laying down of programmes of study leading to Lancaster University awards	Director of Quality Assurance and Enhancement	Faculty Teaching Committees	Director of Quality Assurance and Enhancement	Head of Academic Standards and Quality	Senate

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12. QAA audit approach	Senate	Pro-Vice-Chancellor (Education)	Director of Quality Assurance and Enhancement	Head of Academic Standards and Quality	
13. Partnership Strategies	Senate	Domestic: Collaborative Provision Oversight Committee/ International: International Committee	Pro-Vice-Chancellor (International)	Head of Academic Standards and Quality	
14. Major collaborative provision partner	Senate	Domestic: Collaborative Provision Oversight Committee/ International: International Committee	Pro-Vice-Chancellor (International)	Director of Recruitment, Admissions and International Development	
15. Collaborative provision procedures	Academic Standards and Quality Committee	Chairs of International and Engagement Committees to agree a recommendation	University Secretary	Head of Academic Standards and Quality	Senate
16. Minor collaborative provision partner	Domestic Partners: Collaborative Provision Oversight Committee/ International Partners: International Committee	Faculty Teaching Committees	Faculty Deans	Faculty Associate Deans	Senate
17. Appointment of course consultants	Director of Quality Assurance and Enhancement	Head of Academic Standards and Quality	Head of Academic Standards and Quality	Head of Academic Standards and Quality	Senate

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18. Appointment of External Examiners UG and PGT	Director of Quality Assurance and Enhancement	Faculty Teaching Committees Regional Teaching Partnerships	Faculty Associate Deans	Head of Academic Standards and Quality	UMAG
19. Appointment of External Examiners PGR	Pro-Vice-Chancellor (Education)	Heads of Departments	Heads of Departments	Supervisors	Senate
20. Exceptions to standard regulations for taught programmes of study	Director of Quality Assurance and Enhancement	Faculty Teaching Committees	Faculty Deans	Faculty Associate Deans	
21. Exceptions to standard regulations for PGR	Pro-Vice-Chancellor (Education)	Head of Student Registry/Head of Academic Standards and Quality	Faculty Associate Deans	Head of Student Registry/Head of Academic Standards and Quality	
22. Approval of admission of an applicant to concurrent programmes of study	Pro-Vice-Chancellor (Education)	Head of Admissions Office	Head of Admissions Office	Admissions Tutors	
23. Approval of examination board recommendations to award or fail undergraduate awards (including aegrotat and posthumous)	Committee of Senate	Examination Boards	Vice-Chancellor	Student Registry	

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24.	Approval of examination board recommendations to award or fail postgraduate awards	Pro-Vice-Chancellor (Education) (PGR); Director of Quality Assurance and Enhancement (PGT)	Examination Boards	Pro-Vice-Chancellor (Education)	Student Registry	
25.	Approval of Faculty Annual Teaching Reviews	Academic Standards and Quality Committee	Faculty Teaching Committees	Faculty Associate Deans		Senate
26.	Exclusion of a student on academic grounds – in course	Standing Academic Committee	University departments	Chair of Standing Academic Committee	Head of Student Registry	Director, Student Based Services
27.	Exclusion of a student after review (of exam board)	Pt I ) Academic Pt II ) Appeal PG ) Panels	Examination boards	Chairs of Review Committees	Head of Student Registry	
28.	Statute 21 exclusions	Vice-Chancellor or nominee	Review Panel/Standing Academic Committee	Vice-Chancellor or nominee	University Secretary	
29.	Fitness to practice policy statement	Education Committee	Academic Standards and Quality Committee	Faculty Associate Deans	Head of Academic Standards and Quality	
<b>Senate Schedule of Delegation: Student Experience</b>						
1.	Student Charter	Senate	Colleges and Student Experience Committee	Provost for Student Experience, Colleges and the Library	Director, Student Based Services	

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2. Disciplinary policies (including major changes to University Rules)	Senate	Colleges and Student Experience Committee	Provost for Student Experience, Colleges and the Library	University Dean Senior Assistant Secretary	
3. Minor changes to University Rules	Colleges and Student Experience Committee	University Dean	Senior Assistant Secretary		Senate
4. College Rules	Colleges and Student Experience Committee	Disciplinary Committee	University Dean	Director, Student Based Services	
5. Student experience and well-being policy	Colleges and Student Experience Committee	Provost for Student Experience, Colleges and the Library	Provost for Student Experience, Colleges and the Library	Director, Student Based Services	
6. Student Employability Policies	Colleges and Student Experience Committee	Provost for Student Experience, Colleges and the Library	Provost for Student Experience, Colleges and the Library	Director, Careers	Senate
7. Intercalation Policies	Education Committee	Academic Standards and Quality Committee	Director of Quality Assurance and Enhancement	Student Registry	
8. Student Complaints Procedure	Colleges and Student Experience Committee	Senior Assistant Secretary	University Secretary	Senior Assistant Secretary	
9. Policies common to all the Colleges	Colleges and Student Experience Committee	Provost for Student Experience, Colleges and the Library	Provost for Student Experience, Colleges and the Library	Director, Student Based Services/ College Principals	

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10. Exclusion on disciplinary grounds	Tribunal	University Dean	Tribunal Chair	Senior Assistant Secretary	
<b>Senate Schedule of Delegation: Structures</b>					
1. Approval of constitutions of Faculties	Senate	Faculty Deans	Faculty Deans		
2. Approval of constitutions of colleges	Senate	Provost for Student Experience, Colleges and the Library	College Principals		
3. Establishment, significant modification or laying down of a committee of the Senate	Senate	University Secretary	University Secretary	Secretariat	
4. Equality and Diversity Strategy	Senate	Equality and Diversity Committee	Chair of Equality and Diversity Committee	Director of Human Resources and Organisational Development/Director, Students Based Services	
5. Public Arts Strategy	Senate	Public Arts Strategy Committee	Director of Lancaster Institute for the Contemporary Arts	Director of Lancaster Arts	
6. Recommendation of Honorary Degrees and University Fellowships	Senate	Honorary Degrees Committee	Vice-Chancellor	University Secretary	

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7. Approval of term dates	Senate	University Secretary	University Secretary	Head of Student Registry	
8. Equality and Diversity policies	Equality, Diversity and Inclusion Committee	Chair of Equality, Diversity and Inclusion Committee	Director of Human Resources and Organisational Development/Director, Student Based Services	Manager, Wellbeing, Equality and Diversity	Senate
9. Collections Management Policy	Public Arts Strategy Committee	Director of Public Arts	Director of Lancaster Institute for the Contemporary Arts	Director of Lancaster Arts	Senate
10. Ruskin Library Policy	Ruskin Library Board	Director of the Ruskin Library and Research Centre	Provost for Student Experience, Colleges and the Library	Director of the Ruskin Library and Research Centre	Senate
11. Recommendation to Council on the appointment of senior officers	Appointing Committees	Appointing Committees	Chair of Appointing Committee	Director of Human Resources and Organisational Development	Senate
12. Appointments to Court in Class III	Nominations Committee	Subgroup of Nominations Committee	Deputy Pro-Chancellor	University Secretary	Senate
13. Appointment of Heads of Departments	Vice-Chancellor	Faculty Deans	Faculty Deans		



<b>Senate Schedule of Delegation: Recommendations and advice</b>						
1.	Modification to Statutes	Council	Senate to concur	Vice-Chancellor	University Secretary	
2.	Modification to Ordinances	Council	Senate to concur	Vice-Chancellor	University Secretary	
3.	Establishment or closure of a Faculty	Council	Senate to recommend	Vice-Chancellor	University Secretary	
4.	Establishment or closure of Department	Council	Senate to recommend	Vice-Chancellor	Faculty Dean	
5.	Establishment or closure of a College	Council	Senate to recommend	Vice-Chancellor	Provost for Student Experience, Colleges and the Library	

Approved by Senate, June 2018