

Ability-Plus

April 2011

Newsletter

*A Newsletter for students with
disabilities, dyslexia
and other
support needs*



Adapted examination arrangements

Students that have been given extra time in exams or have any other alternative exam arrangements will be sent an email with details of room, start and finish time from the Student Registry (exams section) approx 2 weeks before the first exam.

If you have not spoken to the Disabilities Service about your examination arrangements for this year then do contact Debbie Hill immediately to check that arrangements have been made.

Her number is (01524) 5 - 92111

email: d.hill@lancaster.ac.uk



Statement of support needs



Do your tutors know about your needs? To enable your academic departments and tutors to support you, the Disabilities Service prepares a statement of your needs, approved by you, which is then circulated to each of your departments. If you haven't already done so, please let the Disabilities Service know if you would like another copy. You can take it to your tutors yourself if you wish. If you have not yet agreed a statement, and would like one prepared, please get in touch.

Essay Cover Sheets

By now, if appropriate for your particular support needs, you should have received an essay cover sheet to attach to your coursework to draw the attention of the marker to any particular difficulties you have and to directing them to information about marking the work of students with dyslexia. Get in touch with us if you think you need one, but haven't received it yet.

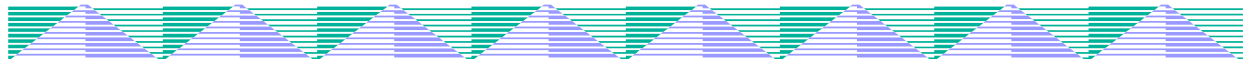


ACCESS TO LEARNING FUND (ALF)

Don't forget - if your funds are starting to run low and you need some additional help, then why not apply to the Access to Learning Fund. Application forms are available on line at:



<http://www.lancs.ac.uk/users/studentssupport/download/forms/index.htm>



CAMPUS ACCOMMODATION FOR NEXT ACADEMIC YEAR (2011-12)

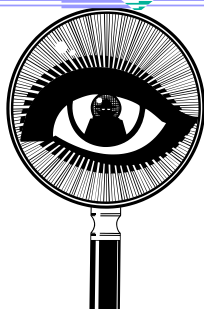


If you have not done so already, and you feel you will need to stay on campus next year because of a reason related to your disability or medical condition please let both your College Residence Officer (CRO) and Debbie Hill know so that arrangements can be made, to put you on a waiting list



KEEPING AN EYE ON THE CAMPUS

If you find any areas of the University inaccessible or difficult for you to use, please inform us so we can alert the appropriate people. We would also like to know if you encounter any unexpected access issues with courses.



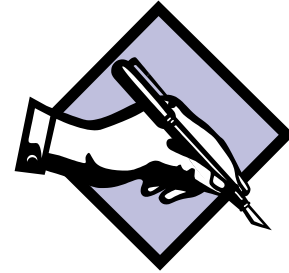
Any comments, queries, suggestions please to

Debbie Hill
Student Adviser (Disabilities),
Student Based Services,
Room A32, University House
ext. 92111

FEEDBACK?

Our aim is to make our best efforts to ensure you receive appropriate support throughout your studies. We welcome constructive feedback which can be used to help us to improve the service.

If you feel unhappy with any aspect of the support you receive from the Disabilities Service, or any agency connected with us, please let us know, so that we can put it right.



Debbie Hill
Student Advisor (Disabilities)
Student Based Services
A32 University House
Tel: 01524 592111
Email: d.hill@lancaster.ac.uk



Whether the Disabilities Service team is around or not, staff at The Base – University House, will be happy to help with any questions if they can, or pass a message to the team if they cannot.

Good luck with the exams!