

**Ruskin Library Board**  
*(a standing committee of the Senate)*

Terms of reference

On behalf of the University:

- (i) to advise the Director of Library Services, and through her/him, the Director of the Ruskin Library and Research Centre, on matters of policy relating to the Ruskin Library;
- (ii) to ensure that the aims of the Ruskin Library, determined by the Ruskin Foundation after consultation with the university, are carried out, namely:
  - (a) to store and conserve the collections in appropriate conditions;
  - (b) to make the collections available for research and scholarship in a Reading Room, subject to the conservation needs of the collections;
  - (c) to make the collections available to the general public in a Gallery, where regular exhibitions illustrate different aspects of the life and work of John Ruskin and associated subjects;
  - (d) to arrange educational activities with schools, higher education institutions and lifelong learning groups, in accordance with the education policy of the Ruskin Foundation;
  - (e) to meet the requirements of Museum Registration/ Accreditation, as laid out by the Museums, Libraries and Archives Council; and
  - (f) to supervise the remedial conservation of the remainder of the Whitehouse Collection currently housed at Brantwood, and the rotation of items from the Whitehouse Collection between the Ruskin Library and Brantwood;
- (iii) to promote the use of the collections for teaching and research;
- (iv) to facilitate the acquisition of material relating to John Ruskin and associated subjects either outright by purchase, gift, bequest, or exchange, or on loan, provided that a valid title to the item in question is available;
- (v) to dispose of any items only in accordance with the framework agreed between the Ruskin Foundation and the university, and following the guidelines of Museum Registration/Accreditation;
- (vi) to receive and discuss reports from the Director of the Ruskin Library and Research Centre on activities relating to the Ruskin Library, and the Ruskin Library Executive Committee on their activities;
- (vii) to ensure effective liaison with the Ruskin Foundation and with Education Trust Ltd;
- (viii) to contribute to the Public Arts Strategy Committee, and with other public arts providers in the University, in support of the University's public arts strategy;
- (ix) taking cognisance of the Ruskin Foundation's responsibility for the final approval of changes to collections management policies, to recommend them to the Public Arts Strategy Committee for approval on behalf of the University;
- (x) to undertake such other activities as the Senate requires.

## Committee Composition

*(ex officio)*

Vice-Chancellor

University Trustee of the Ruskin Foundation

Associate Dean for Research, Arts and Social Sciences

Pro-Vice-Chancellor (Research and Enterprise) (or nominee)

Provost for Student Experience, Colleges and the Library (in the Chair)

Director of Library Services and Learning Development

Director of the Ruskin Centre for Culture, Landscape and the Environment

Chairperson of Education Trust Limited

Chairperson of the Ruskin Foundation Management Committee

The board may co-opt one additional member

*(in attendance)*

representative of the Department of English and Creative Writing

Deputy Curator of the Ruskin Library

## Procedure

The Director and Curator, who administers the Ruskin Library and reports to the Director of Library Services, shall be in attendance.

The Board shall meet at least once a year.