

UNIVERSITY OF LANCASTER

Pendle College

SYNDICATE MEETING

Minutes of a meeting held on Wednesday 15 June, 2016
at 1.00 p.m. in the Errington Room

Present: Bob Brown, Keith Calvert, Becky Case, Jonathan Cheong, Virginia Christie, Emily Delaney, Lorayne Ferguson, Derek Gatherer, Roger Gould (Chair), Jill Harpley, Tay Houghton, Beth Lowe, Alex Owens, Michael Rhodes, Alex Scheeser, Tracy Walters, Louis Williams, Rich Williams.

Apologies: Martin Colclough, Laurence Cook, Jonathan Geddes, Alice Harpley, Kate Henderson, Amy Hopper, Paula Ingleson, Alison Kelly, Flossie Lansdown, Adam Letchford, Jonathan Geddes, Lisa Maurin, Sara Mellen, Kim Montgomery, Jarek Nowak, Jean Morris, Gareth Taylor, Laura Taylor, Nigel Watson, Jen Whitfield.

SM.16/5 The Minutes of the last Syndicate Meeting – Wednesday 17 June, 2015

The meeting confirmed the Minutes of the last Syndicate meeting as a correct record.

SM.16/6 **Matters arising from the Minutes**

SM 15/2) Due to unforeseen circumstances the Chancellor, Alan Millburn, had regrettably been unable to attend Pendle's 40th Anniversary celebrations last summer. The Chancellor will make amends by visiting the College on Wednesday 13 July to take a look at his old College and sign a photographic portrait.

SM.16/7 **Principal's Report – Roger Gould**

- a) The Principal began by thanking attendees for coming along to the Syndicate meeting. Pendle Syndicate had convened last month in order to ratify the appointment of a new Principal and Roger was delighted to introduce the Principal elect, Tracy Walters, to the meeting. Attendance of Senior Members is always appreciated and the Principal encouraged all those SCR attending to get more involved in College activities.
- b) The Principal reported that he had been in discussion with Pete Welling, Retail Services Manager, about the possibility of upgrading the Pendle Rooms. It is proposed to install a Starbucks on the first floor and the ground floor would offer a bar and food outlet, similar to the Student Rooms in Lancaster. Initial planning is underway but there is a long way to go before the project is signed off. Currently, the building project will not commence until the Summer Vacation 2017 at the earliest. New Principal, Tracy Walters, will guide the College through this exciting new project that will undoubtedly enhance the student experience.

- c) The Principal congratulated the JCR Exec on their sterling efforts this year in producing and maintaining high quality events enjoyed by many students. Extrav (Spystrav) promises to be a dazzling showcase once more for the College and their achievements will stand them in good stead for future employment.
- d) Green Lancaster's 'Pendle pick-your-own' is literally blossoming. The rhubarb has been a popular crop with students and staff and the various berries are ripening quickly; strawberries (unfortunately for students) will be at their best in the vacation.

SM.16/8 JCR President's Report (Beth Lowe)

It has been a fantastic year so far for Pendle College and that is as a result of the hard work of the entire JCR and SCR. I cannot thank each and every one of you enough for your continued support and help. It can be argued that it has been a year of ups and downs, but I strongly believe that the ups have far outweighed the downs. We have built relationships within the college as well as on a wider scale with societies and other colleges to put on great events and socials. Pendle Live has continued to grow and outshine the success of previous years and I hope that it continues to do this next year. We have put on Sports events, Welfare campaigns, various elections and General Meetings and I know that we are continuing to regain the college involvement from previous years. It has been an absolute privilege and a pleasure to work as your President this year and I am sad to have to give up my position. I wish you all the very best of luck next year. I would like to thank Vicki Shaw, Senior Retail Assistant, for her energy and commitment to Pendle Bar this year. I must also thank the Principal, Roger Gould, for the help and encouragement he has given me throughout my term of office and I, on behalf of all the JCR, wish him all the very best for his retirement.

SM.16/9 Ratification of Assistant Dean appointments

Following the Assistant Dean appointment process the Dean, Martin Colclough, is pleased to recommend to Syndicate that the following individuals are ratified as Pendle Assistant Deans for 2016/17 – Adam Gardner and Beth Lowe. Syndicate approved these recommendations.

Dr Derek Gatherer added that he knew Adam as he was a Biochemistry and Biomedicine student and he could indeed confirm that he was a "good chap"!

SM.16/10 Senior Advisor's Report – Lisa Maurin

Keeping with the trend of the last three years, the College Advisor Team has seen yet more students; roughly a 10% increase on last year. As usual, I'll be producing the annual report in July/August.

The Pendle CAT system has now been adopted in 7 other UG colleges and I am pleased to report that I have been awarded an Outstanding Contribution staff award by the University for creating, developing and implementing the CAT scheme. Remember, it all started in Pendle!

I would like to congratulate Sara Mellen (College Wellbeing Officer) on completing her first year with us and being a much appreciated resource in the college. Thanks to Jill Harpley, Nigel Watson and the CAT (Becky Case, Jen Whitfield, Rich Williams) for their hard work and dedication, and many thanks and best wishes to Roger Gould on his retirement.

SM.16/11 Dean's Report – Martin Colclough

Overall cases of the year stand at 37 remaining relatively consistent with previous years (cf. 2014/15 – 36, 2013/14 – 33). Monetary fines imposed were £990 with a further £3,180 in suspended fines.

Outgoing Assistant Deans are Gareth Taylor and Laura Taylor with Alex Owens remaining in his role for the subsequent year. I am grateful for their work and commitment to Pendle College this past year, wishing them well in any future undertakings.

Thanks are extended to the JCR exec and SCR for another excellent year across Pendle College. Especial thanks go to our outgoing Principal, Roger Gould, for his commitment and dedication to all things Pendle!

SM.16/12 Accommodation Manager's Report – Keith Calvert

290 continuing students have signed up for Pendle next year, an increase of 10 on last year. Once again we have seen an improvement in cleanliness and responsible tenancies, with fewer complaints than in previous years about messy flats and difficult living environments, so well done all! There have been several personnel changes both within the College Porter teams and the Accommodation Office and it has been sad to say farewell to some long serving and valued members of staff, but both teams have adjusted admirably to the changes and continued to provide a high quality service to our students in Pendle and across campus!

All College Residence Officer job titles have now been changed. With effect from this month we are now Accommodation Managers, principally to avoid confusion between "Residence Office" and "Accommodation Office".

SM.16/13 There being no other business the meeting closed at 1.30 p.m. The date of the next meeting will be Summer Term 2017.