

FYA 2017/20/06

LANCASTER UNIVERSITY

Fylde College Syndicate

A meeting of the *Fylde College Syndicate* was held on 20th June 2017 at which the following persons were present:

Jean Bennett (Chair), Denise Rutledge, Kirsty Thornton, , Harvey Messenger, Haydn Main, Islay Grant, Stacey Spencer, Matt Robinson, James Smith, Dan Barcroft, Matt Barrow, Matt Robinson, Grant Helm, Tom Hetherton, Sara Dangelo, Anushk Farkiya , Heather Willes, Khadeejah Ashraf, Sue Summers

Apologies for absence were received from:

Sunil Banga, Taryn Whitford, Helen Barnett, Enya Anderson, Holly Laing, Kara Cooper, Erin Scott, Dan Barcroft

1 Minutes

The minutes of the meeting held on 8th May 2017 could be found at <https://gap.lancs.ac.uk/colleges/Pages/default.aspx> . These were accepted as a true report of the meeting.

2 Matters Arising

FYA2017 5 Building projects around the college

Demolition of the wall between snooker room and common room has been scheduled for the summer vacation.

Phase II of the windows replacement was about to start.

The broken drain and the spine works continue to irritate. In all this has been a year where life at Fylde main has been somewhat disturbed by the continuing work in and about the Quad.

FYA 2017 7 Fylde County Cup

It was pleasing to report that the competition had gone well and that Fylde had won!

3 Senate items

The agenda and papers for the meeting of Senate to be held on Wednesday 21 June 2017 have been posted on the SharePoint site at:

<https://gap.lancs.ac.uk/Committees/senate/sms/meetings/default.aspx>

The following items were described by the Principal as being of particular interest to the college and students.:.

Refresh of LU key priorities –

- ***achieve a top 20 score in NSS measures for Teaching Quality and Student Experience, whilst still securing a top 10 overall NSS score;***
 - dropped slightly due to library refurb – we will have to see how the spine works impacts
- ***enter the top 20 for RC grant awards, whilst also continuing to diversify our research income sources;***
 - We have done ok
- ***monitor our applications to enrolments ratio in support of achieving an annual increase in total UG population of 5% per annum by 2018-19; o/s targets not met –***
 - in fact overall decrease
- ***increase overall entry tariff, supported by subject-specific analysis and approaches; and***
 - Only improved in Engineering which also had an increase in applications and conversions.
 - Entry tariff is used as a measure of quality by all of the domestic league tables and it also has a significant impact on other measures such as continuation, good degrees and employment destinations. For this reason tariff is included amongst the KPIs Senate has discussed previously.
- ***make progress toward our KPI of improving our year1 to year 2 UG retention rate to 96%.***
 - As this is across all depts. Rather than one area – support functions are being highlighted – these include the colleges

Future focus

- *Engagement* – to reflect the priorities emerging from the Strategy and the engagement Framework
- *Digital* – to reflect the update ‘Digital Lancaster’ strategy document.

Review of the University Rules and Student Discipline, including Revised Regulations

- Ensuring an effective discipline system in order to deliver the University's duty of care responsibilities
- Ensuring parity of treatment for students
- Updated UUK Guidance
- Language, style and supporting guidance for students
- Staff guidance including support, system overview and templates
- Clarifying process and flow
- Detailed points of drafting
- Staffing structures, Professional Services support and reporting lines

The new regs have clearer time lines and reporting structures, uniformity of fines etc

4 Fylde Annual Report

The Principal thanked all those who have contributed to the Annual Report. This would be made available from the college office and will be posted online when a secure method is found.

5 Thanks to students

The Principal thanked all students who had recently taken part in various interview processes both in Fylde and for the University.

Taking part in this process is an important addition to anyone's personal skills. The interviews for the college roles of Assistant Dean and College Manager had recently involved JCR members.

In addition, a student panel, one of whose members was our JCR VP Socials, was given praise and congratulations for their professional approach at the interview process for the appointment of the new Director of Students, Education and Academic Services.

Next meeting : TBC