



Fylde Residences and The Bonington Step

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Principal's Welcome



On behalf of all the staff and senior members, I am delighted to welcome you to Fylde College. The college system is a distinctive and enriching aspect of student experience at Lancaster. It represents the integration of academic and social life and it brings together students and staff in a community of educational interest.

As a Fylde College graduate myself (Politics, 1976), I benefited from the opportunities that college life provided beyond the pressures of academic study. I made long-lasting friendships and I hope you will do the same.

Life in Fylde will provide opportunities to enjoy yourself through participation in social and sporting events. You may even want to get involved in helping to run the college and in developing facilities for students by

standing for election to the JCR Executive. If you are interested in playing competitive sport, Fylde will provide plenty of opportunities. We are the current inter-college champions and our Netball and Football teams have won their respective leagues for the last couple of years.

The college has a strong international membership. In addition to the 300 UK/EU students of this year's intake, we expect to welcome more than 50 students from over 10 different countries outside Europe and we hope to develop our reputation for hosting international social events.

This handbook contains a lot of background information about the College, its life and its facilities. In the whirl of the Intro Week programme, you may not have time to read it all, but please remember to refer to it for future reference.

The other college officers describe their roles and responsibilities in the pages that follow. However, we can only point to the facilities, support services and opportunities that the college provides; it's up to you to take advantage of them.

I look forward to meeting you all as soon as possible. Once again, a very warm welcome to Fylde College.

Frank Wareing
Fylde Principal

Welcome from the JCR President



Welcome to Fylde College. Fylde is now without doubt the premier college at Lancaster University, with new en-suite accommodation and one of the newest bar on campus it is the most vibrant yet most comfortable place to spend your time at Lancaster. We have a famous reputation on campus as the sporting college with a great level of success in the Carter Shield. However, there is much more to Fylde than this alone. Fylde is now one of the most sociable colleges on the Lancaster campus and with new social events taking place on campus. Fylde is at the forefront of new ideas and great nights to make your years at University the best of your life. There will, of course, be Freshers Reps to help you settle into life during your first week and beyond. but aside from your Reps you are always sure to spot a friendly face in the courtyard, the bar or even going in to say 'Hi' to Sue or Pam in the college offices. All this makes you feel instantly welcome in **your college** and more importantly into the university as a whole.

George Gardiner, Fylde JCR President

Meet the SCR

All members of staff at the University are assigned to a college and some of these staff are assigned specific roles within each college. Below are listed the SCR team for Fylde.

Senior Tutor June Coulson



As Senior Tutor I am immediately responsible within the College for Fylde students' general welfare and pastoral care. The principal way that this is carried out is through the College Tutorial System. This is operated by all Colleges in the University and is intended to provide help and guidance and to encourage personal development whilst studying for your degree.

I work closely with the College JCR and the college office and also provide any necessary liaison between you and your personal tutor and the rest of the University.

June Coulson

Email j.coulson@lancaster.ac.uk

Phone 93859

Dean Craig Lowe

While I am new to Fylde College, I know the university well having completed my undergraduate degree here. After graduating I worked in student services elsewhere before returning to Lancaster in my current post of Student Funding Manager. My role as Dean, assisted by three assistant deans, is to maintain discipline within the College. Your time at University will hopefully be one in which you make many friends enjoy a great social life and stretch yourself intellectually. It is important to remember that you are part of a community – both within the University and outside of it. Showing respect and tolerance for others is essential for everyone to enjoy University life to the full.

Though I will meet very few of you in my formal capacity I hope to see and get to know many of you around the college. Meanwhile, please get in touch with me via the college office or email me if you want to discuss a disciplinary matter.



Craig Lowe

Email c.lowe@lancaster.ac.uk

Phone 94291

College Administrator Sue Summers



During the first few weeks at Lancaster you will be inundated with information and may at times feel totally bewildered! If you do, or if (somehow) you need MORE information or help and guidance on *anything*, then please come and see me. If I can't help you then I will be able to point you in the right direction.

You can buy college memorabilia from me, join the snooker club, buy tickets for various functions, secure a college locker and lots more. Please feel free to drop in at any time.

The College Office is next to the Fylde Coffee Bar and is open 9am to 3pm.

See you soon!

Sue Summers

Email fylde@lancaster.ac.uk

Phone 92686

College Residence Officer Pam Hosking

Welcome to Fylde College, and to its Residence Blocks.

My role is to manage the day-to-day running of our accommodation. My office is Room A25, adjacent to Fylde Coffee Bar, and next door to Sue, the College Administrator.

Please seek me out if you are experiencing any difficulties regarding accommodation, or anything else affecting your University life. We want you to regard Fylde as your temporary home, and for you to feel you can call in for a chat at any time.

If you have a problem with rent payment (eg your student loan or other funds are late arriving), please let me know as soon as possible. You will find that, so long as you keep me informed I will go out of my way to ensure that you are not penalised for something which is not your fault.



Pam Hosking

Email p.hosking@lancaster.ac.uk

Phone 92683

Fylde DPS Dave Orr

I'm responsible for the day to day running of the bar and, logically, can most often be found in the bar. I have legal responsibilities to ensure that you enjoy yourself sensibly and don't end up in the arms of A&E or in front of the Dean at eight in the morning. Amongst my other activities, are doing cryptic crosswords and being pedantic.



Dave Orr Email d.orr@lancaster.ac.uk
Bar Phone 92923

Fylde Social Secretary Cathy Thomson



Hi, I am the social secretary for the senior members of the college. All staff members in the University belong to a College – just like the students.

I organise lunchtime talks, theatre trips and other outings in and around Lancaster and the north west. Occasionally we like to invite students to our more exciting ventures so keep your eyes out for emails.

Cathy Thomson

Email c.thomson@lancaster.ac.uk

Phone 94622



**Cross the
Morecambe Bay
Walk SCR and JCR**

Fylde Porters

Our Porters (some would say the most important people in the college) are always ready to assist all college members with the day to day running of the college.

Mandy, Les ,Simon and Mark work a 12 hour shift system thereby giving Fylde a 24hour cover.

They are, of course, there also to help the College Officers in maintaining the University Rules in general and Fylde College rules in particular. Complaints arising from behaviour are usually made to the Porters in the first instance. They are responsible for maintaining the Incident Book which is passed to the Dean for daily inspection.

All mail, both internal and external, is delivered to the Porters' Lodge. The Porters are responsible for the sorting and security of students' internal and external post.

Recorded delivery items and parcels are held within the Porters' Lodge for security reasons, and may be collected at specified times posted on the Lodge door.

External mail for students living in residence is placed in lockable mailboxes outside the Porters' Lodge. You will be issued with a key when you arrive at Fylde.

Internal mail such as communications from your Departments or from University House will be placed in the open access pigeonholes also outside the Lodge.



Simon



Mark

**Fylde Porter's
Lodge
Ext 93401**



Mandy

Meet the JCR

Every year in the Michaelmas term the colleges elect their Junior Common Room team for the following academic year. Being a part of this team enables you to get involved directly with the running of the college at various levels of responsibility from organising the college socials to offering education and welfare advice to members of Fylde College.

Training is given in January by the LUSU sabbatical team.



The JCR EXEC 2010...

President

George Gardiner

Vice President

Olly Trumble

Chair

Ste Smith

Gen Secretary

Sam Coleman

Social Secretaries

Leanne McGeown and Rachel Cox

Sports Reps

Nicholas McCarthy and Kieron Waterson

Ed and Welfare Reps

Chris Worsnop and Alicia Simmons



Equal Opps Reps

James Mitchell and Lucy Shoebridge

International Officer

Dennis Esch

LGBT

Isobel Davies

Entertainments

Suzanne Dunning

Publicity

Rebecca Pocklington

To email the JCR fyldejcr@lancaster.ac.uk

To email the president fyldes.president@lancaster.ac.uk

How the College is run...

College involvement and democracy

Fylde is run by a very simple committee structure that allows pretty much everyone who wants to be involved to get involved. The Syndicate and Management Committees decide all College policy and are made up of members of both the SCR and JCR.

Syndicate Committee

Syndicate is the governing body of the College and is a sub-committee of the University Senate. It meets once a term and its membership comprises:

- a. All Senior Members of the College
- b. The JCR President
- c. The JCR Vice President
- d. The JCR General Secretary
- e. 1 Equal Opportunities Officer
- f. 1 JCR Education and Welfare Officer
- g. 5 On Campus Students
- h. 5 Off Campus Students

The 5 on campus students and the 5 off campus students are appointed by a JCR General Meeting. Please contact the JCR President if you wish to be involved in the College Syndicate.

Management Committee

Management makes day-to-day decisions about the running of the College and plans the financial strategy of the College. It meets three times a term and its membership comprises:

- a. The College Principal
- b. The Senior Tutor
- c. The Dean
- d. The Assistant Deans
- e. The College Administrator
- f. The College Residence Officer
- g. The JCR President, Vice President, Gen Sec, one Ed&Welfare, one Social Secretary
- h. One member of the College appointed by a JCR General Meeting



Fylde Recycling Champs 2008

College finances

The College has two main sources of income: the College Membership Fee, which is £30 per student and is paid at registration, and the profits from the College Bar. Apart from the administration of the College, this income is spent mainly on maintaining and improving the facilities of the College, supporting the College's tutorial system, providing scholarships grants, providing social functions, and subsidising JCR activities.

The Principal has overall responsibility for the College's finances with the assistance of the College Administrator. He presents the College annual estimates to the College Syndicate for approval, monitors expenditure throughout the year and represents the College on the Colleges' Finance and Facilities Committee. Routine matters and proposals for new expenditure are usually dealt with by the College Management Committee.

The College Principal also has overall responsibility for ensuring that the JCR's finances are in good order, though the JCR takes decisions about how its own income is to be spent.



Fylde Summer BBQ

Fylde Facilities

The College is a community in which a large number of people live closely together. We are also an extremely varied group of women and men with different ages, nationalities, cultures, ethnicities, religious beliefs, abilities and disabilities, and sexual preferences. So, it is essential that all members of the college and other users of College facilities have regard for the rights and interests of others.

JCR BAR, COFFEE SHOP AND LOUNGE



Newly refurbished in June 2008 this is the hub of Fylde with up to the minute technology, smart new bar and pool tables, games machine and big screen. (And one of the only bars on campus with Sky.) A coffee bar has recently been added to the bar and serves snacks all day.

Dave Orr is in charge of running the bar and Fylde students are employed to do all the work. So, if you fancy working behind the bar, drop in one lunchtime and leave your name and contact number.

We have a constantly changing line up of cask ales and probably the widest selection of non-alcoholic drinks (for those recovery days) on campus so there's something for everyone.

And remember, if you drink sensibly it won't hurt too much the following morning and you'll remember what you did. Your friends gleefully telling you what an idiot you made of yourself is more fun for them than you.

FYLDE COMMON ROOM

The Fylde Common Room (next to the College Offices) is open for quiet and group study during the day. The room has a flat screen TV for games use and DVD playing and also a Piano for practice during the evenings and weekends. The room use is supervised by the college office so please see Sue for more information.

The room is a designated **non-alcoholic venue..**

OFF-CAMPUS ROOMS

A kitchenette, relaxing and locker room as well as a study room are provided for our off campus students and is especially designed for our first years who live off campus. To use a locker you should see the College Administrator.



GROUP STUDY ROOM

If you need to do a group presentation for one of your courses we provide a room where you can run through your group project together. Flipchart, and whiteboard are provided and a projector and laptop may be borrowed from the College Office.

BOARD GAMES

The Porters have lots of good old fashioned board games (as well as some new ones!) that you and your flat mates can borrow.

CAMP BEDS

If you have a visitor staying in your room for a night or two you may hire out a fold up mattress for £1 per night. **Visitors may stay for a maximum of 3 nights in the college residence rooms BUT they MUST be signed in at the Porter's Lodge.**

SNOOKER ROOM

Fylde has a full size snooker table and you may join the Snooker Club by paying an annual fee to Sue in the College Office.

Fylde Fun

College Socials

In Michaelmas term, the main focus of socials is on Freshers' Week, with campus and town nights out, trips away and parties and live bands in the JCR. The **Freshers' Dinner** is on 11th October and is a chance for you to enjoy a meal and disco with all your new Fylde friends as well as meet up with College tutors. However, once the onslaught of academic work begins, Fylde still presents its students with plenty of dates for their diaries and this first term culminates with the **Christmas Ball** held at a prestigious venue off campus.

The biggest event in Lent term is the **Gallon Challenge**. The Challenge involves drinking eight specified pints from the College cellar – one lager, one cider, a Guinness, and five different types of bitter. It is always a great event, and even for non-drinkers it is an entertaining event.



In the Summer term, the pressures of exams mean that there are fewer socials. However, the **College Extrav** more than makes that up for at the end of term. Previous Extravs have attracted big name DJs such as Mikee B and Seb Fontaine (from Radio 1) and bands such as Bromhead's Jacket. This year the theme was 'Fylde Galleon' with bands on two stages plus Wi fi disco.



What is unquestionable is that there will always be a brilliant social life in Fylde and the key to its maintenance is the involvement of all Fylde students.

College Sport

The idea of Inter College Sport is to promote unity between colleges in a friendly competitive environment and to give everyone a chance to play a sport, whatever level they play at. There are no standards at which people must attain to participate and most people who have taken part have thoroughly enjoyed themselves. Most of the events take place on Sunday and Fylde are always looking for new people to take part.

Fylde Sports Reps Nick and Kieron will be looking for sports men and women to take part as soon as you arrive.



Academic Advice

Your first port of call for questions about your modules, degree scheme or thesis should be your department. Your lecturer, year tutor or supervisor will be able to answer most of these questions. They can also advise you on your academic progress.

Registration: For questions about exam and course registration that can't be dealt with by the department the Student Registry will be able to help you.

<http://www.lancs.ac.uk/depts/studreg/>

Changing course: If you find in the first two or three weeks of our first term that you have made a wrong part I choice of subject (other than your major subject), you may exercise a right to change, providing it is compatible with the University's timetable and regulations. Discuss this with your department.

If you are thinking of suspending your studies the Intercalation adviser in the Student Support Services office will be able to help you. Intercalation is defined as a period when a student is officially suspended from studying for a degree. The grounds for intercalation to be granted are varied, though most commonly they are on compassionate or medical grounds. Often, intercalation has been granted to allow students time away from the University to gain industrial or job experience within their degree studies.

The procedure for permission to intercalate is, first, to arrange for an appointment with Student Support, ext 94619 in University House. They will discuss your application and then seek approval from the academic Departments concerned. The period of intercalation is normally one year and there may be conditions attached, such as to complete outstanding coursework before returning or not to do extra work that could unfairly better your degree class.

Complaints: Always try to resolve complaints with your tutor or head of department. Complaints which are not resolved should then be directed to the Student Registry.

Study-skills: You may find it difficult to work in your room. If so, try the Library or the College study rooms (A40 or A30); they should be relatively free from distraction. You will have to learn new techniques of study if you have only recently left school; University learning is mainly centred on reading books and, in a non-science subject, distilling knowledge in them into structured, argued essays. In the sciences, you will have extensive laboratory work to do. New techniques of learning have to be acquired.

The University offers all students Study Skills advice who are finding the adjustment to academic work at university level difficult at the **Student Learning Development Centre**. If you are having difficulties with essays, note-taking, reading material, research etc. you should seriously consider contacting the centre; better that than run the risk of handing in a poor piece of work. **tel 92391**

<http://www.lancs.ac.uk/depts/celt/sldc/home.htm>

Library and Computing questions: The Library and ISS have a joint help desk on the ground floor of the library for help with library <http://libweb.lancs.ac.uk/> or computing queries.

<http://www.lancs.ac.uk/users/iss/>

Welfare Advice

You should never feel that there is no one that could possibly help you with your particular problem, no matter how difficult or trivial it may seem, there is always someone who will understand and advise you.

There is a huge network of support stretching from Fylde, your own College, to the Students Union and to University House and your own academic departments. Below is a summary of the services available.

College: The Fylde Senior Tutor, June Coulson, is immediately responsible for the welfare and pastoral care of all Fylde students. The principal way that this is accomplished is through the *College Tutorial System*, a system operated uniformly by all Colleges in the University to provide 'local' pastoral care.

When you arrive at Fylde you will be allocated a Personal College Tutor who will normally remain your tutor throughout your degree. Arrangements will be made for you to meet your tutor during Introweek and for you to know where and how to contact them.

Department: If you prefer to seek advice from your department your year/scheme tutor, supervisor or departmental office will offer guidance.

Student Services Office: Student Services has a range of specialist advisors and appointments can be made by telephone ext 92085 or email student.support@lancaster.ac.uk
<http://www.lancs.ac.uk/student-services/>

Students' Union: LUSU has a Student Advice Centre housed within the Students' Union Building which can deal with a range of enquiries. <http://advice.lusu.co.uk/>

International students: the International Student Advice Service can help you with cultural advice and visa or immigration questions. <http://www.lancs.ac.uk/student-services/international/>

Disabled students: advice and information on the disabled students allowance is available at the Disability Service. Students whose support needs have not been assessed can use our assessment centre. <http://www.lancs.ac.uk/student-support/disabilities/>

Counselling: situated in Furness College, provides a free, confidential and professional service for individual consultations and group sessions 5 days a week for appointments with one of seven Counsellors tel. 92690 <http://www.lancs.ac.uk/student-services/counselling/index.htm>

LUSU NIGHTLINE: a friendly voice at the end of the phone run from 10pm to 8am during term time tel. 94444 Or tel. 01524 594444

Appeals: You may be required to appear before the Standing Academic Committee as a result of continued poor academic performance or exam failure.

If you need support at an academic appeal your departmental tutor, supervisor, college tutor or LUSU advice centre can all offer advice and representation.

PLEASE REMEMBER ADVICE AND GUIDANCE ARE AVAILABLE BUT ULTIMATELY IT IS YOUR DEGREE AND IT IS YOUR RESPONSIBILITY TO SEEK HELP IF YOU ARE EXPERIENCING ANY DIFFICULTIES.

Health and Well-being Advice

Remember that if you are ill or some problem prevents you from attending your lectures or seminars or handing in work – YOU MUST KEEP YOUR DEPARTMENT INFORMED.

Doctor: All students are required to register with a local GP. The Health Centre on campus offers surgeries Monday to Friday. The practice also has a surgery in King Street, Lancaster which may be more convenient if you live off campus **tel 94130**

Nurse-led Unit: Located in the Reception Lodge the unit is a confidential, non-judgemental, easily accessible, drop-in service open 24 hours during term-time, 9am-5pm at weekends and during vacation. The nursing team can offer advice on a wide range of issues from healthy lifestyles through to specific medical conditions. Nurses are available to make home visits on campus in emergency situations. Pregnancy testing is only 50p **tel. 94737**

Pharmacy: The pharmacy is behind Bailrigg house..

Dentist: A private dentist has a surgery behind Bailrigg house. (As it can be difficult to find an NHS dentist we suggest that if you are registered with an NHS dentist at home you stay with them. If you are not registered with an NHS dentist then the nurse-led unit offers advice on finding an NHS dentist and an emergency dental work number.)

Mental health: A mental health advisor can be contacted via Student Support. <http://www.lancs.ac.uk/student-services/health/mentalwellbeing.htm>

Sports centre: The University sports centre, Colleges and LUSU Athletic Union provide opportunities to take part in team and individual sports. In Fylde we are firm believers in the health and mind benefits of exercise!

Pre-School centre: Caters for children from 3 months to school age.

Alternative Health Care: At the Chaplaincy there is an alternative and complementary health care service with discounted rates for students **tel. 94071**

Spiritual Support: The Chaplaincy Centre welcomes people of all faiths and none. The centre offers opportunities for worship, spiritual support and pastoral care. The Islamic community welcomes people of all faiths and none to the Islamic Prayer Room. <http://www.chaplancs.org.uk>

Harassment: - The Harassment Network provides confidential support for any student or staff member who feels they are subject to harassment. Contact network members by phone (see internal telephone directory) or by email at HarassNet@lancaster.ac.uk

Security: Porters are on call to College residents for help with noise, lost keys and other emergencies. There is security cover 24/7 and Porters are on duty 24/7 in term time. There is a campus police officer and community support officer. In an emergency Security is available on 5-94541.

Financial Advice

Maybe for the first time you are having to manage alone on a budget - and probably a very tight one at that. There is plenty of advice available on how to live within your means. If you need to discuss your finances there are three sources of specialist advice:

Financial Officers in Student Services can help with any issues to do with student funding, including Access to Learning Fund, bursaries, scholarships and opportunity funds and dealing with the **Student Loan Company**. <http://www.lancs.ac.uk/student-services/funding/>

The **LUSU Student Advice Centre** can help advise you on benefits that you might be eligible for and have a qualified debt counsellor. <http://advice.lusu.co.uk/>

Your College Office

Fylde College Loans

If your overdraft has exceeded its limit and all other sources have dried up, you can approach the Senior Tutor and request a College Loan. Before a College Loan can be negotiated, you will need to demonstrate that you will be able to make some guarantee that you can repay the loan on, or before, an agreed date.

Fylde College Scholarship Fund



Funds are granted by the Fylde Scholarship Committee to undergraduates for project or dissertation work relevant to their degree studies that imposes financial demands outside that normally expected and to any student wishing to attend a conference, workshop or course relating to their academic work. It is not intended that these awards will replace normal departmental support for such activities.

Applications may be submitted to the Senior Tutor on a form supplied by the College Office at any time.

In the past academic year we have helped students on projects and conference attendance in North America, Iceland, Australia and the Indian Himalayas.

The fund cannot be used to subsidise intercontinental travel on University exchange or Socrates schemes.



Disciplinary 'Advice'

Students are responsible for their own behaviour and that of any of their guests, who should be signed in with the college porter. The College Dean, assisted by a team of three assistant deans who live in the college, are responsible for maintaining discipline.

Behaviour on and off campus is covered by a combination of the following rules:-

- University Rules (<http://www.lancs.ac.uk/studentservices/staff/universitypolicy.htm>)
- Residence Rules (<http://www.lancs.ac.uk/accomodation/residentshandbook.pdf>)
- College Rules (see below)

By registering with the University all students agree to abide by these rules.

Fylde College Rules of note are:-

- Playing games in the environs of the College is prohibited.
- Smoking is forbidden in Fylde College
- Noise must be kept within acceptable limits at all times – you should not suffer undue noise – please call the porters on 94301
- In any area that is designated as a quiet area, noise must be kept within the confines of your room.
- The holding of parties or noisy functions in residences is not permitted, without the prior approval of the College Dean.
- Alcohol may be consumed only in the Licensed Areas of the College during the opening hours of the Bar
 - It is not permitted to bring alcoholic drinks purchased elsewhere into the JCR or Bar area

Specific sets of regulations covering particular areas of the College may be posted from time to time by the Dean, after being approved by the College Management Committee.

The team of assistant deans are postgraduate students who have undertaken their first degrees at Lancaster and are happy to give advice or have a supportive chat if you need one. They have already been at Lancaster for at least 3 years and will be happy to help.

Infringement of University, College or Residence Rules will result in disciplinary action. Full details may be obtained from the College Office or from the University Rules. Any student who wishes to complain about a breach of College, Residence or University Rules should do so initially to the Porter or Assistant Deans or Dean as soon as possible after the event. All complaints are treated in the strictest confidence.

Remember that your time at University will hopefully be one in which you make many friends, enjoy a great social life and stretch yourself intellectually. It is important to remember that you are part of a community - both within the University and outside of it. Showing respect and tolerance for others is essential for everyone to enjoy University life to the full.

Careers and Employment

It is never too early to start thinking about 'AFTER UNIVERSITY'. CEEC the Centre for Enterprise Employment and Careers is a place to visit early on in your first year. They offer information, advice and guidance on career planning and preparation for job applications and interviews and can help you find placements and a wide range of paid work experience opportunities.

You may also like to consider enrolling on the **LANCASTER AWARD** which was initiated in 2010 to enable our students to show that life at University is not just about studying for a degree. Employers these days look for a value added degree and the Lancaster award is a recognition of the all round abilities. Volunteering, working with your college JCRs or as an ambassador for the university at open days or school events will all count towards this award. You should go to CEEC when you arrive for details.

<http://www.lancs.ac.uk/sbs/ceec/students/lancasteraward.html>



MyPlace Lancaster has developed an online support system. **MyPlace** is your own university on-line facility that gives you the opportunity to plan and keep a record of all the things you do and achieve, while you're doing them. This means three years down the line you'll have plenty of evidence for writing effective CV's, filling in graduate training forms or applying for further study.

MyPlace is a quick and easy way of establishing and keeping your own on-line space and record while studying for your degree here at Lancaster. You can use it to share ideas, work on projects, as well as storing personal information to use on CVs and application forms. **MyPlace** is part of the Virtual Learning Environment (LUVLE) and can be found at <http://myplace.lancs.ac.uk>

Whatever you do, make it all count.

USEFUL CONTACTS

EMERGENCY CALL 999 ON AN **INTERNAL PHONE**. UNIVERSITY SECURITY WILL THEN CALL AMBULANCE IF NEEDED. THIS IS TO AID THE SPEEDY DELIVERY OF EMERGENCY SERVICES AS SECURITY WILL KNOW THE BEST WAY TO DIRECT THEM ABOUT THE CAMPUS.

COLLEGE		
Fylde College Office	fylde@lancaster.ac.uk	92686
Fylde Residence Office	fyldecro@lancaster.ac.uk	92683
Fylde Principal	f.wareing@lancaster.ac.uk	93262
Fylde Vice Principal	h.willes@lancaster.ac.uk	
Fylde Dean	c.lowe@lancaster.ac.uk	94291
Fylde Senior Tutor	j.coulson@lancaster.ac.uk	93859
Fylde Social Secretary	c.thomson@lancaster.ac.uk	94622
Fylde Bar	d.orr@lancaster.ac.uk	92923
Fylde Porters	fylde.porters@lancaster.ac.uk	93401
OTHER		
CEEC – Careers	www.careers.lancs.ac.uk	92480
Chaplaincy	www.chaplancs.org.uk	94071
Counselling	www.lancs.ac.uk/studentsservices	92690
Directory enquiries		95000
Health Centre		94130
Nightline		94444 01524 594444
Nurse Unit		94737
Security		94541
Sports Centre		94000
Student Services	www.lancs.ac.uk/studentsservices	92010
Students' Union LUSU	www.lusu.co.uk	93765
Switchboard University		(01524) 65201

A Note on Data Protection

College use of data

The College collects and processes personal information relating to its students, and also uses data that students provide during registration and which is held in the University's central record system. This information is used in support of College operations. Your data may be shared with other relevant University departments, sections, colleges etc where there is a justified operational need: staff will only receive your information on a need-to-know basis. Our policy is not to disclose any personal information to third parties.