

Education Committee

(a standing committee of the Senate)

Terms of reference

- (i) To develop and recommend to Senate and Council as appropriate the University's Education Strategy in accordance with the University's Strategic Plan and provide advice to the Senate and Council on all aspects of education, teaching and learning activities.
- (ii) To identify and promote strategic initiatives in relation to:
 - implementation of key elements of the Education Strategy;
 - high-level themes of issues arising from quality assurance and enhancement mechanisms;
 - relevant sector developments in learning, teaching and assessment.
- (iii) In accordance with delegated authority and aligned with the priorities of the Education Strategy, approve on behalf of Senate:
 - policies relating to learning, teaching and assessment concerning all taught and postgraduate research programmes leading to Lancaster University awards and their constituent components; the development and introduction of new programmes, the modification of existing programmes, and the termination of programmes, in consultation with the Collaborative Provision Oversight Committee, Academic Standards and Quality Committee, and Faculty Teaching Committees as appropriate;
 - codes of practice and procedures relating to students and their studies (including teaching, learning and assessment; postgraduate research training and development; recruitment; admissions; the student academic experience), with regard to the University's commitment to equality and diversity, in consultation with the Colleges and Student Experience Committee as appropriate.
- (iv) To monitor relevant internal and external developments to inform future education strategy and policies, making recommendations as appropriate to Senate.
- (v) To advise the Senate on the scope of the University's portfolio of taught and postgraduate research programmes, including across modes of teaching and across subject areas, and to recommend areas for development as appropriate.
- (vi) Draw to the attention of the relevant resourcing bodies issues re: the provision and use of learning and student support resources (including library, IT, student advisory services, space/estates), and to make any necessary recommendations to Senate or other appropriate Committee.
- (vii) To prepare responses on behalf of the University to relevant consultation proposals relating to education, teaching and learning from external bodies, in consultation with the Vice-Chancellor.

- (viii) To advise the Pro-Vice-Chancellor (Education) on expenditure of the institutional allocation for the promotion of activities in relation to teaching and learning, in line with priorities set annually.
- (ix) To advise the Senate, or other bodies on behalf of the Senate, on matters referred to the Committee by or on behalf of the Senate.
- (x) To establish, as required, sub-committees or working groups to advise the Committee or to execute any of its duties.
- (xi) To receive and consider reports and proposals on any of the foregoing from the University's committees, working groups or representative groups of staff or students.
- (xii) To monitor and report on progress with implementation of agreed policies and the Education Strategy to the Senate.

Committee Composition

(ex officio)

Vice-Chancellor

Pro-Vice-Chancellor (Education) (in the Chair)

Associate Dean for Teaching (Postgraduate), Faculty of Arts and Social Sciences

Associate Dean for Teaching (Undergraduate), Faculty of Arts and Social Sciences

Associate Dean (Education) (Postgraduate), Faculty of Health and Medicine

Associate Dean (Education) (Undergraduate), Faculty of Health and Medicine

Associate Dean (Postgraduate Studies), Management School

Associate Dean (Undergraduate Education), Management School

Associate Dean for Teaching (Postgraduate), Faculty of Science and Technology

Associate Dean for Teaching (Undergraduate), Faculty of Science and Technology

Director of Students, Education and Academic Services

University Dean for Academic Quality

Vice-President Education, Students' Union

(appointed)

4 Faculty representatives, nominated by the Chair and ratified by Senate

1 representative from Organisation and Educational Development

1 representative from Information Systems Services

1 representative from the Library

1 postgraduate research student, appointed by the Students' Union (except where the Vice-President Education is a PGR student where the Students' Union may nominate from a different student constituency)

Procedures

The Committee will meet at least three times a year and the schedule of meetings will be organised to coordinate with the schedule of the Senate.

In accordance with the agreed schedule of delegations the committee will:

- (i) take decisions on behalf of the Senate;
- (ii) make recommendations for Senate's consideration and approval.

An annual report will be made to the Senate on the Committee's work.

The Committee will bring to the attention of the Senate any major issues relating to education, including the academic quality and standards of Lancaster programmes and Lancaster awards.

The Secretary of the Committee will be a member of staff from Governance Services.