APPLICATION FOR THE STUDY ABROAD PROGRAMME

Please complete all sections of this form as failure to do so may delay your application.

☐	Full Year (Oct – June)	☐	Pre-sessional Programme (Aug – Sept)	***Please note:***
☐	Michaelmas (Fall) Term (Oct – Dec)	☐	Lent/Summer (Spring) Terms (Jan – June)	***Lent Term only is not available***

First names Male/Female	Surname (Family Name)
Permanent address (including zip/postal code) *This address will be used for all written documentation*	Present college or university Date of Birth Citizenship
Telephone Number (including area code)	Email *Please provide email addresses that you check regularly as these will be used to send important correspondence to you.*
College or University address (including zip/postal code)	Telephone Number (including area code) Day Evening
Name of parent/guardian/next of kin (specify which)	Contact details of parent/guardian/next of kin
Main subjects of study at present university/college	

PROPOSED STUDY PLAN:

Based on your review of the Study Abroad Handbook, please check the website for course availability at http://www.lancs.ac.uk/users/international/overseas/handbook/index.htm. Please indicate course codes and titles. Indicate with an asterisk (*) any courses which you believe you **must take during your period of study at Lancaster** to fulfil degree or professional requirements. This listing will **not** be considered your final course choice and does **not** constitute course registration, which will take place after you arrive at Lancaster.

Please ensure your course choices are running in the correct terms eg Michaelmas (M) = Fall/Autumn and Lent (L) = Spring

Course Code	Course Title

Courses not on your transcript which you will have completed before arriving at Lancaster.	

PERSONAL STATEMENT

Please attach a brief statement about yourself. You may wish to include comments on your academic career, your future hopes and plans, your main interests and activities, your reasons for wishing to study at Lancaster and anything else you would like us to know when considering your application.

Personal Statement attached Yes/No

SUPPORTING MATERIALS

References - please provide the following with your application:

- Letter from your Study Abroad Advisor, Dean or other official at your home university stating that you are a student in good standing and that your university supports your application to study at Lancaster.
- References from **two** people who can comment on your academic and personal qualifications. Both should be from a person who has recently taught you at your home institution.

There should normally be submitted on the Study Abroad Academic Reference Form. Please download this form from the website at http://www.lancs.ac.uk/users/international/forms.htm.

Transcripts

- An official transcript including the most recent term/semester ***must*** be included.

Please note that your application cannot be processed without your transcript and if any of the above are not sent with your application it may cause delays.

Deadline - It is your responsibility to ensure that this application and all supporting materials are submitted by the appropriate deadline: **30 June** for October entry, or **15 November** for entry in January of the following year.

Please tell us of any special needs you may have. These may be physical, mental or for learning.
This information will be treated in confidence.

I submit the above application for admission to the Study Abroad programme at Lancaster University. I understand the costs involved in attending the Study Abroad Programme at Lancaster University and accept that it is my responsibility to meet these costs. I understand that failure to settle all debts with Lancaster University will result in my transcript being withheld and not released until any such debts are paid in full.

Signature of applicant .....……. Date .....

Please return this form **by airmail** or email attachment to:

The International Office
University House
Lancaster University
Lancaster LA1 4YW
United Kingdom

Tel: +44 1524 592035
Fax: +44 1524 593907
Email: nao@lancaster.ac.uk
Web: http://www.lancs.ac.uk/users/international/overseas/index.htm